



## EMPLOYMENT OPPORTUNITY

# FOSTER YOUTH SERVICES MANAGER

### SALARY AND BENEFITS

\$23.10 - \$30.49 per hour, plus benefits

### FILING DEADLINE

Open until filled. **First Review: March 16, 2023**

### DUTIES AND RESPONSIBILITIES

*The Foster Youth Services Manager, under supervision from the Supervising Deputy Probation Officer, primarily provides educational and support services to foster youth in licensed foster homes or county operated Juvenile Detention Facilities in accordance with Education Code section 42921(b). The major duties of the job include:*

- Facilitate the transfer of the Health and Education Passport for each foster youth.
- Research and interpret education laws pertaining to foster and homeless youth.
- Assist foster youth in accessing transitional services such as vocational training, emancipation services, training for independent living, tutoring, mentoring and counseling.
- Travel within the county to multiple sites and meeting places to provide services to students, teachers, interagency partners, businesses and to participate in meetings.
- Assist foster youth with mainstreaming into a public school setting.
- Provide advocacy training for program staff, educators and foster parents.
- Participate in collaborative meetings to help benefit foster youth.
- Provide direct intervention and prevention services and case management.
- Perform other essential job related work as assigned.

(All duties may not be performed by all incumbents.) Other duties may be assigned.

### MINIMUM QUALIFICATIONS

#### **Education and Experience**

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Equivalent to a Bachelor's degree from an accredited college or university in an appropriate field.

Three years of responsible experience with at least one-year experience in a specific or closely related program preferred.

#### **Licenses and Certifications**

Possession of, or ability to obtain, a valid California driver's license.

### **SELECTION PROCESS**

Application materials will be reviewed, and the best-qualified applicants will be invited to Susanville to participate in interviews.

## HOW TO APPLY

It is your responsibility to provide specific, accurate and complete information describing how you meet the minimum qualifications. To obtain the required Lassen County application, visit the Personnel Department at our website at <http://lassencounty.org>, or by visiting our application center at the address below. Qualified applicants are invited to submit an official Lassen County application to:

Lassen County Personnel Department  
221 South Roop Street  
Susanville, California 96130

☎ (530) 251 -8320 ☎

Opened: February 23, 2023

### 👉 GENERAL INFORMATION 👈

Lassen County is an equal opportunity employer hiring employment eligible applicants.

Disabled applicants who require special testing arrangements should contact the Personnel Department prior to the filing deadline.

In accordance with the Immigration Reform and Control Act, applicants must provide acceptable proof of identity or authorization to work in the United States.

A thorough background investigation will be conducted post-conditional offer of employment. The investigation may include reference checks, fingerprinting, credit check, driver history and inquiry to local, state and federal files to obtain criminal history information.

All applicants who meet the minimum qualifications are *not* guaranteed advancement through any subsequent phase of the selection process.

Selection processes may include, but are not limited to, one or more of the following: application review, competitive screening, written examination, performance examination, and/or oral examination.

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