



# Administrative Services

221 South Roop St., Ste.4 • Susanville, CA 96130 • (530) 251-8333 • smcmullen@co.lassen.ca.us

County of Lassen

## BID FORM P-2 - REQUEST for BIDS

### THIS IS NOT AN ORDER

Please quote hereon your lowest prices and best delivery terms for the following materials or services, subject to the general terms and conditions printed on the reverse side and to any special conditions stated below.

DATE: 1/23/2023	DEPARTMENT/SUBJECT: Lassen County Fairgrounds Front Gate		
DELIVERY POINT: F.O.B Lassen County Fairgrounds 195 Russell Ave, Susanville, CA 96130	DELIVERY TERMS: F.,O.B. Lassen County Fairgrounds 195 Russell Ave, Susanville, CA 96130		

Quotations must be in this office on or before: **TIME: 4:00 PM** **DATE: May 11, 2023**

MAIL ALL QUOTATIONS TO: <b>Samantha McMullen</b> <b>Lassen County Administration</b> 221 South Roop St., Ste. 4 Susanville, CA 96130	TIME OF BID OPENING:  <b>4:00 PM</b>	PLACE <b>Lassen County Admin</b> 221 South Roop ST., Ste 4 Susanville, California	DATE OF BID OPENING:  <b>May 11, 2023</b>
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**All Bids Must be Submitted in a Sealed Envelope with the Notation of "BID PROPOSAL" AND SUBJECT Clearly Stated on the Outside of any type of mailing vehicle.**

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
1	Each	Design (to the extent allowed in this request), remove old gate, manufacture, and install new left and right swing gate.	\$ _____  (\$ _____)	\$ _____  (\$ _____)
			<b>Sub Total</b>	
			<b>Sales Tax</b>	
			<b>Total Bid Price</b>	

**THIS AREA FOR COUNTY USE ONLY.** **THIS AREA MUST BE COMPLETED BY BIDDER.**

AWARDED TO:  ACCEPTED AS TO ITEMS NUMBERED <span style="float:right;">AMOUNT:</span>  FOR THE COUNTY of LASSEN  By: _____ Title: _____ <span style="float:right;">DATE: _____</span>	NAME & ADDRESS of BIDDER:   Signed: _____ Title: _____
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## TERMS and CONDITIONS

**BIDS:** Bids, modifications and requests for withdrawal thereof, received after the time for opening will not be considered. Alternate bids will not be considered, unless authorized in the request.

All bids must be submitted in sealed envelopes, unless otherwise specified upon this request, and bid envelopes must be identified as per instructions set forth in the request transmittal.

Unit prices for each bid item shall be inserted in ink or typewritten. Unit prices shall include all costs of packing and of the transportation to the delivery point or points shown, unless otherwise specified in the request. A total price shall also be entered in the "Extension" column. In case of error in extension of price, the unit price will govern.

It is County policy to specify brand or make for descriptive purposes only. Further, where brand or make is specified in the request, an "Equal" will be considered. However, it will be the responsibility of the bidder offering an alternate brand to make or prove its equality, and where possible, to state brand quoted on and give catalogue reference. Unless the bidder states that he/she is offering an alternate, he/she will furnish the brand or make specified in the request.

The County will waive all limits to specific brand, whenever performance and functional specifications are met.

Samples of items, when required, must be submitted within the time specified in the request and at no expense to the County of Lassen. If not destroyed by testing, samples will be returned at the County's expense.

**DISCOUNTS:** Cash discounts offered for prompt payment will not be considered if they are based on a period of less than ten (10) days. The discount period will be computed from the date of acceptance of delivery, or the date of receipt of correct invoice in duplicate, whichever is later.

**AWARDS:** Awards shall be made to the lowest responsible bidder provided, however, quality offered, delivery terms, and service reputation of the bidder may be taken into consideration in determining the lowest responsible successful bidder. All contracts shall be approved as to form by the County Counsel.

**TAX:** All net price quotations must include sales tax, if any. No excise tax is to be included in net price.

**The County reserves the right to reject any and all bids and to waive informalities and minor irregularities in bids. The County may also make an award for any item or group of items in any bid, unless the bidder qualifies his/her bid by specific limitations.**

Specifications for  
One (1) Each Entry gate: Left and right swing gate, Lassen County Fairgrounds

**Minimum General Specifications**

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SPECIFICATIONS:

See attached sketch:

One (1) each: Left and right swing gate.

The gates will be hung permanently with commercially manufactured greaseable ball-bearing hinges. The hinges will have the appropriate weight rating for the proposed gate and designed to allow both gates to fully open in both directions. The selected hinges must be identified in the returned bid, including manufacture name and part number.

The top of each gate will be a semi-circle. The semi-circle will be the smallest where the gate attaches to the gate post and continue to the highest point at the center where the gates meet.

The left-hand gate will have the letters "LASSEN". And the right-hand gate will have the letters "COUNTY". The letters will be block style, all capitalized, Arial type font. The letters will be evenly spaced within the top semi-circle of the gate and follow the arch of the semi-circle. The letters must be adequately sized to fit the space, centered left to right and top to bottom.

The pickets will be evenly spaced.

When closed the gate will maintain approximately 4" space at the center where the gates meet.

The gates will have a latching mechanism that allows the gate to be locked with a standard padlock. There will be a permanently fixed metal shroud that protects the padlock from being cut. The shroud will allow for the complete removal of padlock when not in use. The shroud will be designed in a manner that will not distract from the general appearance of the gate. The padlock dimensions will be provided upon bid award.

The gates will be hung plumb and level.

All gate material will be supplied by the vendor. All proposed gate material will be included in the returned bid. Including material dimension and gauge/wall thickness.

Removal of old gate will be the responsibility of the vendor.

Disposal of old gate will be the responsibility of the vendor.

Gate will be cleaned, primed, and painted by the vendor. Gate will be painted with an outdoor rated paint. The gate will be black in color.

Vendor may adjust design based on material availability, technical expertise, or design improvement with approval from Lassen County Fair Manager.

Vendor must schedule a Fairgrounds Gate project walk-through prior to submitting bid.

DIMENSIONS:

See attached sketch.

All measurements are approximate. Vendor must schedule Fairgrounds Gate project walk-through. Vendor must make final measurements at walk-through. Vendor must confirm final measurements with the Fair Manager prior to completion of project.

3" frame

1" picket

92" height at center where the two gates meet

86" height where gate attaches to gate post

178" gate width

4" picket spacing

3" strap horizontally placed in the top third across pickets

Gate will be hung a minimum of 8" above ground level (measured at center of gate when closed)

Gate will maintain a minimum of 8" above ground level at all points.

Delivery/Installation:

- A. Gate manufacture shall be completed and installed within sixty (60) days from signed agreement.
- B. Upon award, Unit shall be installed at:

Lassen County Fairgrounds  
195 Russell Ave, Susanville CA. 96130  
PH. (530) 251-8900  
CELL. (530) 310-1404  
(Installed at front gate entrance).

**Additional Requirements:**

1. Vendor must have the appropriate contractors license to complete the proposed project
2. Vendor must have a SAM.gov UEI number. There registration status must be listed as active.
3. Vendor must provide UEI number on the submitted bid package.

**INVITATION TO BID**  
**Lassen County Fairgrounds Gate Project**

The Lassen County Fairgrounds is requesting bids for the removal of old gate, design, manufacture and installation of one (1) each, left and right-hand swing gates.

Sealed Bids will be accepted at the Lassen County Administrative Services, 221 South Roop Street, Susanville, CA on or before Thursday, May 11, 2023 at 4:00 PM

For bid form, specifications and additional information please contact the Lassen County Fairgrounds, 195 Russell Ave., Susanville, CA 96130 or call 530-310-1404.

For the County of Lassen  
Kaitlyn Midgley  
Fair, Manager