



EMPLOYMENT OPPORTUNITY

BEHAVIORAL HEALTH CASE WORKER I/II

SALARY AND BENEFITS

BH Case Worker I \$24.18 - \$31.94 hourly, plus benefits
BH Case Worker II \$26.52 - \$35.08 hourly, plus benefits
BH Case Worker III \$29.10 - \$38.54 hourly, plus benefits

FILING DEADLINE

Open until filled.

DUTIES AND RESPONSIBILITIES

The Behavioral Health Case Worker primarily performs case management and behavioral health service delivery, alcohol and drug treatment services, and crisis intervention when necessary. Works with clients diagnosed with mental illness and co-occurring disorders including alcohol and substance abuse disorders. The major duties of the job include (but may not be performed by all incumbents):

- Monitors service delivery to ensure an individual client's access to behavioral health services, drug and alcohol services, and all other necessary rehabilitative services.
- Monitors an individual's progress.
- Provides crisis intervention services and W&I Code 5150 assessments.
- Assist in developing an overall plan for the client.
- Identifies and pursues service resources, intra and interagency consultation, communication, coordination and referral including those services necessary to treat co-occurring disorders as well as alcohol and substance abuse.
- May provide evenings, holidays and weekends crisis coverage and provide emergency assistance as needed, per Department of Health Care Services/County requirements.
- May serve on an on-call basis for response to emergency crisis counseling calls.
- Prepares daily records and summarize progress of treatment for clients under direction of a therapist, psychiatrist, medical director, and the behavioral health clinical supervisor.
- Maintains and updates the required records, notes and charts, forms and reports for all applicants and eligible individuals; inputs information to a variety of County and State software programs; prepares and submits required case summaries; presents reports to committees and agencies as required. Completes all required documentation at the time of services
- Assists in the public relations of the program, including educational presentations.
- Makes home or field visits within Lassen County.
- Provides individual and group services outside of normal business hours/weekends.
- Provides rehabilitation skills to an individual according to treatment plan. Providing recovery focused service activity which includes assistance in improving or restoring client's functional skills, daily living skills, social and leisure skills, grooming and personal hygiene skills, meal preparation skills, and support resources.
- Learn to recognize mental health and alcohol and drug needs for the community and available community resources.
- May work with mental health, alcohol and drug staff, and other H&SS staff to conduct behavioral health

education programs for the community.

- Identify and pursue service resources and interagency consultation, communication, coordination and referral including those services necessary to treat co-occurring disorders as well as alcohol and substance abuse/dependency.
- May provide training to volunteers in various programs. Assist in the supervision, evaluation, monitoring, and motivation of volunteer aides in programs.
- Follow all State and Federal compliance guidelines regarding fraud, waste and abuse.
- Direct and help train behavioral health caseworkers and contract providers when necessary.
- Other duties as assigned.

MINIMUM QUALIFICATIONS

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Education and Experience:

Behavioral Health Case Worker I:

Two years of experience providing rehabilitation or counseling services to individuals with emotional and mental problems preferred and an AA degree in psychology or a related field.

Behavioral Health Case Worker II:

A Bachelor's degree and two years' experience providing rehabilitation and counseling services. Eligibility for elevation from Behavioral Health Case Worker I to Behavioral Health Case Worker II is either by possession of a Bachelor's degree or four years of satisfactory performance as a Behavioral Health Case Worker I. Satisfactory performance, for this purpose, means an overall meets performance standard on the two most recent performance evaluations.

Behavioral Health Case Worker III:

Certified Mental Health Rehabilitation Specialists (CMHRS)

There are three ways that education and experience add up to qualify certification as an MHRS. The MHRS must have any the following:

An Associate's degree (AA) plus 10,000 hours of clinical experience (post-associate arts degree) in a mental health setting as a specialist in the fields of physical restoration, social adjustment, or vocational adjustment.

A Bachelor's degree (BA or BS) plus 8,000 hours of clinical experience in a mental health setting as a specialist in the fields of physical restoration, social adjustment, or vocational adjustment.

Master's degree (MA) and plus 6,000 hours of clinical experience in a mental health setting as a specialist in the fields of physical restoration, social adjustment, or vocational adjustment.

Licenses and Certifications:

Possession of, or ability to obtain, a valid California driver's license.

Individuals with certification as a registered substance abuse counselor with an accredited California Substance Abuse program organization are strongly encouraged to apply. Individuals must continue with all licensing requirements with the State and Federal government in order to maintain employment with the County.

Certification as a registered substance abuse counselor with an accredited California Substance Abuse program organization. In accordance with current California state requirements.

SELECTION PROCESS

Application materials will be reviewed, and the best-qualified applicants will be invited to Susanville to participate in interviews.

HOW TO APPLY

It is your responsibility to provide specific, accurate and complete information describing how you meet the minimum qualifications. An application may be obtained from the Personnel Office listed below or by visiting our website at <http://lassencounty.org>. Qualified applicants are invited to submit an official Lassen County application by mail or in person to:

Lassen County Personnel Department
221 South Roop Street Ste. 3
Susanville, California 96130

PH: (530) 251-8320

Updated: February 19, 2023

☞ GENERAL INFORMATION ☞

Lassen County is an equal opportunity employer hiring employment eligible applicants.

Disabled applicants who require special testing arrangements should contact the Personnel Department prior to the filing deadline.

In accordance with the Immigration Reform and Control Act, applicants must provide acceptable proof of identity or authorization to work in the United States.

A thorough background investigation will be conducted post-conditional-offer of employment. The investigation may include reference checks, fingerprinting, credit check, driver history and inquiry to local, state and federal files to obtain criminal history information.

All applicants who meet the minimum qualifications are *not* guaranteed advancement through any subsequent phase of the selection process.

Selection processes may include, but are not limited to, one or more of the following: application review, competitive screening, written examination, performance examination, and/or oral examination.

This bulletin is solely for the purpose of announcing a job opening. It does not constitute a contract, expressed or implied, and any provisions contained herein may be modified or revised without notice.