

NOTICE TO DEFENDANT

You are encouraged to fully answer all questions in order to enable our office to properly assist you with your request for a financial evaluation. Unless waived for good cause, you may be required to provide copies of the following documents (non-exclusive list):

- a. Copy of paycheck stubs for the past two years.
- b. Verification of all other types of income (self-employment, unemployment, welfare, etc.)
- c. Income tax records for the most recent filing year including any refund check information (Federal & State).
- d. Bank statements for the past six months.
- d. Copies of all credit card monthly bills for the past six months.
- e. Copy of gas, electrical, telephone bills for the past six months.
- f. Copy of purchase agreements including but not limited to autos, homes, furnishings, electronics, etc.
- g. Rent or mortgage payment receipts.
- h. Any other documents that may assist us in performing a fair financial evaluation on your behalf.

This statement of financial circumstances will be used to determine your eligibility and ability to pay a portion or all of the court costs ordered for your case. If the Financial Evaluation Officer determines that you are at that time able to pay and your account is not paid in full, or installment agreement is not in compliance a civil action judgment will be enforced. A lien may be placed on any real estate that you own, your wages and bank account may be attached, and personal property may be seized and sold. In addition, your name will be submitted to the California Franchise Tax Board for a tax offset. In the event that you are owed a tax refund or win a California Lottery prize, the Franchise Tax Board will intercept from that money the amount you owe to Lassen County.

The Financial Evaluation Officer is located at:

Recovery and Reimbursement
220 South Lassen, Suite 3
Susanville, CA 96130
Main Line (530) 251-8227

Return the completed form in person or by mail to the above address.

I/we authorize Lassen County and its duly authorized representatives to contact any employer, bank, savings and loan, credit union, creditor, insurance company, attorney at law or governmental agency regarding my/our financial condition. I/we further authorize such institution, individual, partnership, corporation or agency so contacted to release any or all information requested regarding my/our income, assets, liabilities, policies, litigations, financial transactions and accounts.

I, _____, hereby declare under penalty of perjury that all the information made available and the documents presented (if required) in support of this request are true

and correct as I know them to be on this date. At the conclusion of the financial evaluation, if it is determined that I have the ability to pay, the court will order payment for services provided, based on the information I have provided, I also understand, that any misleading, incomplete or false information will disqualify me from further consideration.

Note: When this page is signed it is also acknowledgement that you have read the Admonishment of Rights below.

Signature of Defendant or Responsible Party

Signature of Spouse/Partner

Date of Application

ADMONISHMENT OF RIGHTS

Upon the conclusion of a financial evaluation, and when a determination has been made of your ability to pay all or a portion of the incurred fees, you have the following rights:

1. To be heard in person, to present witnesses and documentary evidence, to question adverse witnesses, to question the evidence against you, and a written statement of the findings of the Court.
2. At any time during the pendency of the judgment, you may petition the Court to modify or vacate its previous judgment on the grounds of a change of circumstances pertaining to your ability to pay.