



CALFRESH



Filing an Application



ONLINE

- Start the application process from anywhere using a secure internet location.
- Sign in using your existing account or sign up for a new account and submit an online application for CalFresh, CalWORKs, or Health Care benefits.

<https://benefitscal.com/>



IN PERSON

- You can pick up an application at our office.
- Completed applications can be turned in to a receptionist during business hours. If the office is closed, drop the application in the exterior drop box at the building entrance.

1616 Chestnut Street
Susanville, CA 96130



PHONE

- Call our Customer Service Center at **(530) 251-8152** to request an application by mail or get directions to our office.

Call us at:
(530) 251-8152



MAIL/FAX

- Fax your completed and signed CalFresh application to **(530) 251-8149**.
- Send completed and signed applications by mail to: (see below)

P.O. Box 1359
Susanville, CA 96130

Don't Wait to File an Application

If you do not have all of the information to complete the application, just complete what you can! You may leave an incomplete application with just your name, address and signature. An Eligibility Worker can assist you in finishing the application.

You have a right to receive a paper copy of application information you submit electronically. Ask your worker if you would like a paper copy of your application.



You have a right to file an application on the date you contact the County. The date your application is received can impact when you start receiving benefits for Health Care Programs and how much benefits you receive for CalFresh and CalWORKs.

Not sure which application to complete? Ask the receptionist.

For CalFresh, it can take up to **30 days** to process your application. You may be able to get benefits within 3 calendar days if you meet certain criteria. Your application will be reviewed to see if it meets the criteria to be processed within 3 calendar days. If you think you may meet the criteria to have your application processed within 3 days, please ask an Eligibility Worker. If an Eligibility Worker reviews your application and determines you are not entitled to expedited processing, you may ask for a meeting with an Eligibility Supervisor to review this decision.