

CCP Meeting Minutes

Lassen County
Community Corrections Partnership
June 18, 2021 at 9am
2950 Riverside Dr- Conference Room
Susanville, CA 96130

1. CALL TO ORDER – Jennifer Branning, Chief Probation Officer - at 9:03 am

A. Roll Call of CCP Executive Committee Members

John McGarva for Dean Growdon, Melyssah Rios, Danielle Sanchez for Barbara Longo and Jennifer Branning

Absent: Ryan Cochrane and Kim Gallagher

B. Introduction of attending staff

Jessica Valdovinos, Jennifer Sommerfield, John McGarva, Samantha McMullen, and Lindsay Adams

Approval of Minutes from March 12, 2021 meeting

Melyssah Rios motions to approve the minutes, John McGarva seconds, and motion carries.

C. Brown Act Open Discussion

Jennifer mentioned that everyone was together at the Budget Committee Meeting and discussed the Budgets for Fund 138 and the sub-units that are included within fund 138.

2. PUBLIC COMMENT/UNAGENDIZED DEPARTMENT REPORTS

Jennifer mentioned that there was some information attached to today's meeting invite from the LAO office and the audit that was done. The Audit had made suggestions that weren't really apart of the CCP and Diane Cummins wrote a letter to hopefully clear all that up.

3. INFORMATION ITEMS

A. Jail Update – John mentioned population is 102. 46 sentenced males, 51 non-sentenced males, 5-non-sentenced females, 33 sentenced males, 13 sentenced females, 9-1170 h, 13-shasta inmates, and 4-awaiting transportation to State Prison with a total of 16 that went to DVI so all their pending prison transports will be completed. John mentioned that the roof project is completed. John also said they have to replace a boiler unit, and trying to replace with an on demand unit. They have one on demand unit and it is good, haven't seen an issue with not having hot water. PH inspection completed nothing major noted. Fire Inspection was completed as well with nothing major noted. RFP for laundry equipment is out and they have been using the old laundry equipment at the old JDF unit to do laundry for the time being. They will be going to the BOS in July with a proposal to get that equipment updated as it has been there since the building was built. The Transport van is still being built and will have in November 2021. School stuff is wrapping up for the summer. 100 graduated for the HS program. LFS is doing the parenting class and it is going over really well. In the process on the ICEV programs.

- B.** Data Update – *Linsay Adams and Jennifer Sommerfield talked about how they have started the Courage to Change journals for the High Risk Clients as well as running some programs. Linsay stated that the data that is captured will be used in the Annual Report. Linsay mentioned that they have 3 adult classes started. PRCS group had 5 enrolled, 1 non enrolled, 1-100% attendance, rest excused for illness. 0 VOP and sanctions on the enrollees. They gave a general update on how the programs are going. High Risk Group- had 2 enrolled both no shows. Moderate Group- 5 enrolled, 1-100% and graduated. 2/3 classes went well. Working on new strategies for client engagement. Reported they had no drop outs and received good feedback on the programs offered. Jennifer mentioned that they are working on ways to engage the High Risk group to get more participation. No Sanctions for those who don't come to programs because they are voluntary, however, there are incentives for clients who attend classes and complete the program. Assessment reports were gone over by Linsay. Total Assessments, Areas of Need, Criminogenic History and Needs, Total service referrals to programs and last one Total Referral Types. Linsay will give printouts for Jessica to send out to the group with next month's meeting invite.*
- C.** Probation/Day Reporting Center Update – *Jennifer mentioned they are running programs based on the assessment needs of the clients. Programs are going good.*
- D.** Training Needs/Request- none

4. ACTION ITEMS

FY21/22 Budget- *discussion on the proposed budget. John McGarva motions to approve the item. Melyssah Rios seconds the motion. Motion carries.*

FUTURE AGENDA ITEMS

-Next meeting July 16, 2021 at 9am Zoom/In Person

Will see what the group wants to do with going back to in person meetings or keeping a zoom option too with the in person.

5. ADJOURN – at 9:27 am

Melyssah Rios motions to adjourn the meeting. Danielle Sanchez seconds the motion. Motion carries.