

# CCP Meeting Minutes

Lassen County  
Community Corrections Partnership  
**January 22, 2021 at 9am**  
2950 Riverside Dr- Conference Room  
Susanville, CA 96130

## 1. CALL TO ORDER – Jennifer Branning, Chief Probation Officer - at 9:03 am

### A. Roll Call of CCP Executive Committee Members

*Dean Growdon, Barbara Longo, Melyssah Rios, and Jennifer Branning*

*Absent: Kevin Jones, Mark Beallo, and Miriam Tweddell-Wirthlin*

### B. Introduction of attending staff

*Jessica Valdovinos, John McGarva, and Patti Gunderson*

### C. Approval of Minutes from December 18, 2020 meeting

*Melyssah Rios motions to approve the minutes, Dean Growdon seconds, and motion carries.*

### D. Brown Act Open Discussion

*None.*

## 2. PUBLIC COMMENT/UNAGENDIZED DEPARTMENT REPORTS

*none*

## 3. INFORMATION ITEMS

**A. Jail Update –** John mentioned population is 120. 66 sentenced, 64 non-sentenced males, 15-non-sentenced Females, 44 sentenced males, 11 sentenced females, 11-1170 h, 18-shasta inmates, 13-awaiting prison transportation and 5 on EM. Implemented COVID protocols and are requiring all staff and inmates that leave an isolated room to wear them. They are working to keep physical distancing with the inmates, lowered the Dorm capacities to 50%. BOS Approved to purchase a new transport van for transports for prisons and court. In the process to get new laundry equipment the old ones are about done and original so they are very old. Looking into quotes and hopefully to the BOS in the upcoming weeks. GTL Amendment transfer to ENDOVO will be back online and having education programs back on the tablets. Roof is about completed, should be done in the next few weeks. 81 Graduates total from HS program. Back in business with LCC again. ICEB program is starting up and will be computer based. Inmates that have more than 6 months left on commitment left can attend. Still need to update some sprinkler repairs after having the BSCC rated capacity increased that was the only thing found needed to fix. Grand Jury was just through and completed their annual visit.

**B. Data Update –** Jennifer mentioned there was a conditional offer made for the Analyst position. She is currently completing background now. Candidate is Lindsay from the Auditors office. She will be transitioning over once her background stuff is finalized. Jennifer collected data on risk assessments and matching programs with what their assessments are for the Adult and Juvenile offenders.

- C. Probation/Day Reporting Center Update – *Jennifer mentioned they are looking at programs to lower the risk and responsivity who score medium-high on assessments. Will be changing up some of the programing. Jennifer also mentioned that she has worked with Riverside Dr departments and Richard, Juvenile Probation will be moving in with Adult Probation and will be vacating the Juvenile Department over by the old Juvenile Hall building. Barbara would be interested in looking at that area for use. Barbara stated we should meet and get an adhoc to have a meeting going for thoughts on the old Juvenile Building to talk about needs, funding, and usage. People to be in that meeting should be Richard or Tony, Dean, Tiffany & Barbara, Jennifer Branning or any other department heads that are interested. Jennifer will set up a meeting next Friday to do a walk through at Juvenile to meet at 9am to walkthrough the building and talk about it.*
- D. Training Needs/Request- *Dean mentioned that they got the POST to deploy the use of force equipment in the old courtroom at the Juvenile hall. It's a virtual reality set up with a training simulator training. Will be there for training purposes and will be available. The SO will be training Modoc, Plumas and the Police department.*

#### **4. ACTION ITEMS**

1. none

#### **FUTURE AGENDA ITEMS**

**February Meeting will be cancelled. Richard mentioned that mid-year budgets will be due to his office by next week. If departments can get the information to Sam soon so they can start putting them together. There was a memo that came out. Would like it to go to BOS 2/16 with any adjustments.**

**-Next meeting March 19, 2021 at 9am**

#### **5. ADJOURN – at 9:30 am**

*Melyssah Rios motions to adjourn the meeting. Dean Growdon seconds the motion. Motion carries.*