

Request for Proposal #PH-2023-01, Community Health Assessment  
Questions and Answers (Q and A)  
August 14, 2023

- Q The approximate start for October 2023 is noted, is there an anticipated or desired period that the CHA is expected to be completed within?
- A The CHA should be completed within 1 year of the approximate start date.
- Q Is there an estimated budget that HSSA expects to support for the project period?
- A Lassen County has grant funding to complete this work. However, since a CHA has not been completed for Lassen for quite some time, we are relying on the expertise of the successful consultant to provide us with the most reasonable and fiscally responsible proposal for our consideration.
- Q Would you please confirm the page limit for the Program Narrative section. In the RFP Program Narrative is noted to be 7 pages as a max and then there is an A and B listing for respondent inclusion. However, the checklist at the end of the RFP notes the items listed under B as a separate section from the Program Narrative. Please confirm which items must fit within the 7-page limit. Also, would the team member's resumes count toward the 7-page limit?
- A The 7 page limit does not include any of the Exhibits nor any of the staff resumes.
- Q Has Lassen County HSSA previously completed a CHA? When was the period of the last completed CHA? Is this available for public review?
- A A countywide CHA has not been completed. The County has individual program Assessments for Oral Health, Tobacco and Maternal Child Adolescent Health (MCAH) Title V.
- Q Is Lassen County HSSA planning to seek accreditation from the Public Health Accreditation Board? If yes, is there an estimated timeframe HSSA expects to submit its application for accreditation?
- A Yes, Lassen County is planning to seek accreditation, but this is a long term goal and we have no estimated timeframe for this.
- Q Are there HSSA staff who will be available to support community engagement and outreach in partnership with the selected consultant?
- A Yes, we will have a small team of staff available to support the successful consultant.
- Q Does HSSA have an existing community partner collaborative to support CHA activities and input or would convening partners for this purpose be necessary?
- A Yes, the County actively participates with a local Healthcare Collaborative.
- Q Is HSSA currently collaborating with a health system and/or medical center partners for completion of the CHA?
- A No
- Q The RFP states, "Eligible bidders include public or private non-profit 501(c)(3) entities." Are for profit companies eligible to submit a proposal?
- A Yes, for profit companies are eligible to submit