



EMPLOYMENT OPPORTUNITY

BUILDINGS AND GROUNDS WORKER

SALARY

\$17.58 - \$23.10 per hour, plus benefits

FILING DEADLINE

Open until filled. **First Review Date: May 25, 2023**

DUTIES AND RESPONSIBILITIES

The Buildings and Grounds Worker will perform a variety of semi-skilled and skilled work in facility and grounds maintenance and provide technical support to assigned operation. The major duties of the job include:

- Inspect park grounds, structures, and related facilities for safety, appearance and vandalism and pest infestations.
- Clean and clear grounds, structures and fields of debris and hazardous conditions.
- Plant and maintain trees, shrubs, and plants; clear sites of weeds and rid sites of pests.
- Operate light grounds maintenance equipment as well as a variety of hand and power tools, forklifts and tractors.
- Handle complaints and answer questions from the public.
- Perform general painting, plumbing and carpentry work.
- Make minor adjustments on service equipment; maintain tools and equipment in working order.
- Maintain logs of daily activities.
- Assist in other areas of public works in emergency.
- Perform related duties as assigned.

MINIMUM QUALIFICATIONS

Education: Equivalent to the completion of the twelfth grade.

Experience: Two years of experience performing parks, grounds or facility maintenance duties.

License: Possession of, or ability to obtain, a valid California Class B driver's license
Possession of, or ability obtain, a Qualified Applicators Certificate may be required by the position.

SELECTION PROCESS

Application materials will be reviewed, and the best-qualified applicants will be invited to Susanville to participate in interviews.

HOW TO APPLY

An application is available from the Personnel Office listed below or by visiting the Personnel Department on our website at <https://lassencounty.org>. It is your responsibility to provide specific, accurate and complete information describing how you meet the minimum qualifications. Qualified applicants are invited to submit an official Lassen County application to:

Lassen County Personnel Department
221 South Roop Street
Susanville, California 96130

☎ (530) 251-8320 ☎

Opened: May 11, 2023

☞ GENERAL INFORMATION ☞

Lassen County is an equal opportunity employer hiring employment eligible applicants.

Disabled applicants who require special testing arrangements should contact the Personnel Department prior to the filing deadline.

In accordance with the Immigration Reform and Control Act, applicants must provide acceptable proof of identity or authorization to work in the United States.

A thorough background investigation will be conducted post-conditional-offer of employment. The investigation may include reference checks, fingerprinting, credit check, driver history and inquiry to local, state and federal files to obtain criminal history information.

Lassen County requires a pre-employment physical for this position.

All applicants who meet the minimum qualifications are *not* guaranteed advancement through any subsequent phase of the selection process.

Selection processes may include, but are not limited to, one or more of the following: application review, competitive screening, written examination, performance examination, and/or oral examination.

This bulletin is solely for the purpose of announcing a job opening. It does not constitute a contract, expressed or implied, and any provisions contained herein may be modified or revised without notice.