

Lassen County Sheriff's Office, 1415 Sheriff Cady Lane, Susanville, CA 96130 (530) 251-8014
INSTRUCTIONS FOR WRIT OF POSSESSION – REAL PROPERTY
CCP § 262 & 687.010

Plaintiff _____

Defendant _____

Case No. _____

SHERIFF OF LASSEN COUNTY: Please peaceably restore the below property, by removing the occupants from the premises described below in the manner prescribed by law, and by placing the plaintiff or his/her agent in lawful possession. (The enforcement of a Writ of Possession of real property is governed by Section 715.020 of the Code of Civil Procedure)

1. Premises address _____

City _____, CA Zip _____

MAILING ADDRESS IF UNDELIVERABLE at home address (Required for Residents that do not have mail receptacles at the home. e.g. all Westwood residents):

IF THE PROPERTY ADDRESS IS NOT CLEARLY VISIBLE OR MARKED ON THE BUILDING OR THE CURB, THE EVICTION WILL NOT TAKE PLACE and ADDITIONAL FEES WILL APPLY.

2. List the names of the judgment debtors (as shown on the writ. Include D.O.B or approximate age if known)

3. Include judgment debtor's phone number _____ cell: _____

4. List any SAFETY HAZARDS associated with evicting the occupants if known (drugs, weapons, dogs, mental illness, disabilities, etc.): _____

5. For the purpose of scheduling the eviction, the plaintiff or plaintiff's agent can be contacted by telephone during normal business hours at the following numbers:

Plaintiff or plaintiff's agent (Name): _____

Daytime phone number(s) for contact: (____) _____ Fax (____) _____

Signature of attorney (or party without an attorney)

Date

Print name of attorney (or party without an attorney)

Address of attorney (or party without an attorney) Number, Street, City, State, Zip Code

Note: The plaintiff or his/her agent must be present at the address for the eviction and be able to provide access to the interior of the premises for the deputy. If the occupants vacate the premises prior to the eviction and you wish to cancel the formal lockout procedure, we will accept cancellations by facsimile. Cancellations by telephone will require subsequent written/signed instructions to cancel.

Additional Instructions provided on attached sheet.

**Please Provide Our Office with the Original Writ and Four Photocopies of the Original Writ
With Four Photocopies of the Judgment Unlawful Detainer, together with fees. Contact our office for fees. \$14**