## **GENERAL INSTRUCTIONS**

## MUST BE TYPED OR PRINTED

[1] Insert the fictitious business name being abandoned. This name must be the exact name as shown on the Fictitious Business Name Statement.

[2] Insert the street address of the principal place of business in California. If no place of business in California, insert the street address of the principal place of business outside of California.

[3] If an individual, insert full name and residence address.

If a partnership, or other association of persons, insert full name and address of each general partner.

If a business trust, insert full name and residence of each trustee.

If a corporation, insert the name of the corporation as set out in the articles of incorporation and the state of incorporation.

[4] Insert one of the following which best describes the nature of business:

- a) an individual
- b) a general partnership
- c) a limited partnership
- d) an unincorporated association other than a partnership
- e) a corporation
- f) a business trust

[5] If an individual, must be signed by the individual.
If a partnership or other association of persons, must be signed by a general partner.
If a business trust, must be signed by a trustee.
If a corporation, must be signed by an officer.

[6] If this statement is executed by a trustee in bankruptcy, guardian, conservator or administrator see SPECIAL INSTRUCTIONS below.

## SPECIAL INSTRUCTIONS

- [1] See General Instructions above.
- [2] See General Instructions above.
- [3] Insert name(s) of person(s) doing business under this fic titious business name as existed:
  - a) immediately prior to the bankruptcy, incompetence, death or the assignment or sale of the business or,
  - b) at the time they ceased to do business under this fictitious business name, whichever was the earlier.

[4] See General Instructions above.

[5] The person executing this statement shall sign the statement on behalf of the person(s) formerly doing business under this fictitious business name and state his/her full name and the street address of his/her place of business, or if he/she has none, of his/her residence also stating whether he/she is a trustee in bankruptcy, guardian, conservator, executor or administrator or assignee or purchases of the business.

[6] Check box.