



# LOT LINE ADJUSTMENT / MERGER CHECK LIST

DEPARTMENT OF PLANNING AND BUILDING SERVICES

707 Nevada Street, Suite 5 · Susanville, CA 96130-3912

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www.co.lassen.ca.us

County File No. \_\_\_\_\_

Submittal No. \_\_\_\_\_ Submittal date \_\_\_\_\_ Fee Paid \$ \_\_\_\_\_ Date Paid \_\_\_\_\_

Surveyor \_\_\_\_\_ Checked By \_\_\_\_\_

Property Owners \_\_\_\_\_

Location \_\_\_\_\_

Circle (O) indicates deficiency – Check (√) indicates no deficiency

### CERTIFICATES AND OR STATEMENTS

- \_\_\_\_ Surveyor’s Statement
- \_\_\_\_ Signed, dated and sealed
- \_\_\_\_ County Surveyor’s Statement (with Notary)
- \_\_\_\_ Owner’s Statement
- \_\_\_\_ Acknowledgements

### MATHEMATICAL ACCURACY

- \_\_\_\_ Descriptions - closures less than 0.02 ft.\* (includes total boundary and resultant parcels).  
\* allowable tolerances for rounding to be expected.
- \_\_\_\_ Bearings shown.
- \_\_\_\_ Distances shown.
- \_\_\_\_ Areas shown
- \_\_\_\_ Others \_\_\_\_\_

### OTHER SUBMITTAL MATERIAL

- \_\_\_\_ Current vesting deeds.
- \_\_\_\_ Title Report (within past 30 days).
- \_\_\_\_ Deeds transferring the property involved in the LLA between the owners of the parcels involved.
- \_\_\_\_ Deeds of Trust modified.
- \_\_\_\_ Proof of payment of all current and/or delinquent taxes.
- \_\_\_\_ Record of Survey (if required).
- \_\_\_\_ Others \_\_\_\_\_

### TO THE SURVEYOR:

Pursuant to the Subdivision Map Act, the subject Lot Line Adjustment/Merger Certificate shall be corrected as indicated on the above check list and/or check print and returned to this office with:

- Corrected copies
- The corrected originals and the \$ \_\_\_\_\_ filing fee (payable to Lassen County Recorder)

\_\_\_\_\_  
Lassen County Surveyor