EMPLOYMENT OPPORTUNITY

ASSISTANT ENVIRONMENTAL HEALTH SPECIALIST/ENVIRONMENTAL HEALTH SPECIALIST I/II

SALARY AND BENEFITS

AEHS $22.57 - $29.84 per hour, plus benefits package
EHS I $25.43 - $30.65 per hour, plus benefits package
EHS II $27.91 - $33.67 per hour, plus benefits package

FILING DEADLINE

Open until filled. First Review Date: January 7, 2022

DUTIES AND RESPONSIBILITIES

Under close supervision and with detailed instructions and specific standards, incumbent gathers data on environmental issues; perform preliminary environmental analysis, research, surveys, investigations, and studies of less difficulty; prepare preliminary drafts of reports; prepare drafts of routine correspondence; answer questions of a routine and minor nature from the public; and do other related work. Work at this level is characterized by a reliance on detailed instructions and assistance from higher graded Environmental Specialists in the application of proven techniques and methodologies to assigned work.

Essential duties include the following (all duties may not be performed by all incumbents and the Assistant Environmental Health Specialist is not authorized to perform any duties requiring possession of a letter from the California Department of Public Health as a Trainee or possession of a valid Environmental Health registration):

- Conducts investigations and tasks in all Environmental Health program areas including: food and consumer protection, sewage disposal and liquid waste management, housing and institutions, land use, recreational health, water supply protection, solid waste management, public nuisances, hazardous materials management, underground storage tanks, vector and rabies control.
- Conducts investigations of public or private sanitation-related nuisances or complaints.
- Performs food facility inspections and advises food handlers and restaurant operators on correct methods of sanitation protection.
- Makes inspections of public and private recreational facilities and swimming pools.
- Makes housing inspections to determine health and safety compliance with appropriate laws and standards.
- Takes water, sewage, soil, and waste samples and interprets data.
- Explains environmental health laws and regulations to the public.
- Reviews plans for new subdivisions and recommends suitable water and sewage installations.
- Reviews building plans for compliance with Environmental Health regulations and standards.
- Conducts on-site evaluations of sewage disposal systems.

- Conducts hazardous materials storage, treatment, disposal, reduction, and reuse inspections.
- Works with various Environmental Health committees and groups.
- Establishes and maintains liaisons with representative of State, Federal, and local agencies and commissions.
- Make presentations before the Board of Supervisors, professional organizations, or public groups to provide information on Departmental programs and goals.

MINIMUM QUALIFICATIONS

***Assistant Environmental Health Specialist*:** Meets the education and experience requirements detailed in this job bulletin, but does not possess a "*letter of eligibility for employment as an Environmental Health Trainee*" issued by the California Department of Public Health. Cannot perform work as an Environmental Health Trainee. Advancement to Environmental Health Specialist I is automatic once an employee secures a letter to work as a Trainee from the California Department of Public Health.

***Environmental Health Specialist I*:** Fully meets all education and experience requirements and possesses a "*letter of eligibility for employment as an Environmental Health Trainee*" or certification as a Registered Environmental Health Specialist. Promotion to the Environmental Health Specialist II is without further competition upon completion of the State of California licensing requirements as a Registered Environmental Health Specialist and with the recommendation of the Department Head.

Education and Experience:
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge and abilities. A desirable combination is:

Education: Bachelor's degree or advanced degree with a major in biological, chemical, physical, or environmental science, or a closely related scientific discipline is required. Admission to a master or doctoral degree programs in biological, chemical, physical, or environment science, or a closely related scientific discipline shall be considered to meet these educational requirements.

Experience: AEHS and EHS I: Some experience in the duties of an Environmental Health Specialist preferred. ***EHS II:*** Twelve (12) months of experience performing a variety of Environmental Health investigations and inspections equivalent to Environmental Health Specialist I with Lassen County. Promotion to the Environmental Health Specialist II for Lassen County Environmental Health I employees can be made without competition upon completion of twelve (12) months of experience and the recommendation of the Department Head.

Licenses and Certifications**: **EHS I: Possession of a valid letter of eligibility for employment as an Environmental Health Trainee from the California Department of Public Health. ***EHS II:*** Possession of a valid Environmental Health registration issued by the California Department of Public Health.

Possession of, or ability to obtain, a valid California driver's license.

SELECTION PROCESS

Application materials will be reviewed, and the best-qualified applicants will be invited to Susanville to participate in interviews.

HOW TO APPLY

An application may be obtained from the Personnel Office listed below or by visiting Lassen County Personnel on our website at: http://lassencounty.org. It is your responsibility to provide specific, accurate, and complete information describing how you meet the minimum qualifications. Qualified applicants are invited to submit an official Lassen County application to:

Lassen County Personnel Department
221 South Roop Street
Susanville, California 96130

☎ (530) 251 -8320 ☎

Opened: October 21, 2021

☞ GENERAL INFORMATION ☜

Lassen County is an equal opportunity employer hiring employment eligible applicants. Disabled applicants who require special testing arrangements should contact the Personnel Department prior to the filing deadline.

In accordance with the Immigration Reform and Control Act, applicants must provide acceptable proof of identity or authorization to work in the United States.

A thorough background investigation will be conducted post-conditional-offer of employment. The investigation may include reference checks, fingerprinting, credit check, driver history and inquiry to local, state and federal files to obtain criminal history information.

All applicants who meet the minimum qualifications are *not* guaranteed advancement through any subsequent phase of the selection process.

Selection processes may include, but are not limited to, one or more of the following: application review, competitive screening, written examination, performance examination, and/or oral examination.

This bulletin is solely for the purpose of announcing a job opening. It does not constitute a contract, expressed or implied, and any provisions contained herein may be modified or revised without notice.