

Lassen County Sheriff's Office Request for Proposal

JAIL / JUVENILE HALL CLOSED CIRCUIT CAMERA SYSTEMS



Kevin Jones, Captain
1405 Sheriff Cady Lane
Susanville, CA 96130

Proposal Due September 30, 2016 4:00 pm.

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PROPOSAL PURPOSE

Lassen County desires a complete upgrade to the closed circuit monitoring cameras in the Lassen County Jail and Juvenile Hall. The system upgrade will include the removal and replacement of all existing cameras, installation of additional cameras, installation of a new network server, cabling and necessary components in the jail and the Juvenile Detention Facility. This upgrade will also require a link between the two facilities along with integration to the existing control system (Integrated Security Controls or ICS). Additionally, all cameras will be viewable from control stations in both facilities, as designated by facility administrators.

Lassen County anticipates contracting with a vendor with experience replacing, and upgrading, corrections camera systems, as well as integration into existing facility control systems.

COUNTY PROFILE

Lassen County was incorporated in 1864. Susanville serves as the county seat. The legislative body is a five member Board of Supervisors elected by district. A County Administrative Officer, appointed by the Board of Supervisors, administers County business.

Lassen County encompasses approximately 4,500 square miles. Agriculture, outdoor recreation, a military base plus 2 state prisons and a federal prison, are the County's major economic contributors. The current estimate of population is 34,000. Susanville, the county seat, is the only incorporated city in the county.

JAIL PROFILE

The Lassen County Sheriff is responsible for operation of the jail. The county jail is a type II facility housing both pre-trial and sentenced inmates. The rated capacity of the county jail is 156. There is additional housing space within the facility that previously served as a community correctional facility (CCF). There are 128 beds that are currently vacant that could be used to house local or contract offenders at some point in the future.

Inmate Population - the average daily population is reflected for the past five years as follows:

2011--81
2012--110
2013--125
2014—116
2015--105

In 2014 the jail had 1,652 total bookings or an average of 138 bookings per month.

The Lassen County Jail is the only local adult detention facility within the county. Therefore, the camera system upgrade project must occur while the jail remains in full operation. The jail will

continue to house, book, release, attend to all the required inmate needs, and transport inmates to and from the Lassen County Jail while the camera system upgrade is underway. The vendor must be able to complete the system upgrade with minimal disruption to ongoing jail and juvenile hall operations.

JUVENILE HALL PROFILE

The Lassen County Chief Probation Officer is responsible for operation of the Juvenile Hall. The Juvenile Hall is located at 1415B Chestnut Street in Susanville, CA. It is foreseeable the facility will be staffed for an overall rated capacity of 10 juveniles. The facility is located approximately one-eighth of a mile from the Lassen County Jail. Admission and average daily population from 2009-2013 are listed in the following chart.

<u>ADMISSIONS</u>	<u>BOYS</u>	<u>GIRLS</u>	<u>INTAKE TOTAL</u>	<u>ADP</u>
2009	156	57	213	14
2010	130	33	163	13
2011	127	55	182	12
2012	97	52	149	9
2013	112	48	160	11
2014	98	36	134	11
2015	87	24	111	9

SCHEDULE OF EVENTS

Issuance of RFP	August 30, 2016
<u>MANDATORY</u> Tour of facilities	September 9, 2016
Q & A Open	September 12, 2016
Q & A Closed	September 20, 2016
Proposals due	September 30, 2016
Vendor selection	10 to 20 days after the proposal due date (as determined by County)
Contract approval	15 to 20 days after vendor selection (as determined by County)
Services begin	30 to 60 days after contract approval (as determined by County).

PRE-PROPOSAL ASSISTANCE

Submitted questions and County responses shall be posted to Lassen County's website at www.lassencounty.org and will be visible to all potential respondents. Questions must be e-mailed to kjones@co.lassen.ca.us and will be posted to www.lassencounty.org with the question and County response. This is to assure the question is interpreted correctly and the benefit of the response available to all potential respondents.

Kevin Jones will serve as the County's contact person for this project. Submit questions and inquiries in writing via e-mail no later than **5:00 p.m., September 20, 2016.**

If and when appropriate, an addendum to this solicitation will be published. Contractor is responsible to incorporate any addenda into their proposal. Prospective Bidders interested in participating in the proposal process are advised not to contact members of the Lassen County Board of Supervisors or any other Lassen County employees.

PRE-PROPOSAL MEETING

Prospective Vendors interested in submitting a proposal **shall** attend a meeting to be held at the Lassen County Sheriff's Jail, at 1405 Sheriff Cady Lane, Susanville, CA on **September 9, 2016 at 11:00 a.m.** This meeting will provide prospective respondents with an opportunity to tour the Jail and Juvenile Detention Facility, to ask questions and receive more detailed explanations or information on issues of interest and concern. At this meeting, Vendors shall be provided an in detail schematic of the facility, indicating camera type and placement. Attendance is mandatory to submit a proposal.

SUBMITTAL OF PROPOSAL

One electronic proposal (flash drive) and five (5) printed copies to:

Kevin Jones, Captain
Lassen County Sheriff's Office
1415 Sheriff Cady Lane
Susanville, CA 96130
kjones@co.lassen.ca.us

Each proposal must be signed by an official authorized to bind the provider to its provisions.

Lassen County is not liable for any costs incurred by any prospective provider in preparation of their proposal in response to this Request for Proposal.

FORMAT OF PROPOSAL

Each proposal shall include the following:

Section I. TRANSMITTAL LETTER

This shall be a brief introductory letter providing the following information:

- a. The full name and address of your firm and, if applicable, the branch offices or subordinate element that will perform or assist in performing the work hereunder.
- b. Name, title, telephone number and email address of the contact person for the respondent.
- c. Statement that the proposal is in response to this RFP.
- d. Signature and typed name and title of the individual who is authorized to commit the respondent to the proposal.
- e. Assurance of firm's ability to meet the County's anticipated scope of work as defined in Section II and III below.

Section II. OVERVIEW

Potential vendors should submit proposals which are clear, comprehensive and fully descriptive to enable the County to make a sound and objective evaluation of respective camera system provider qualifications and capabilities and of respective services and methodologies, support systems, and commitments.

The Lassen County Jail and Juvenile Hall are replacing and augmenting their antiquated camera systems. They will be replaced with IP type cameras with higher resolution, ability for infrared or "lightcatcher" technology and a number of Pan/Tilt/Zoom (PTZ) cameras in specific locations. These cameras will be a variety of interior and exterior. The majority of cameras in both facilities will have access to existing conduit which currently encases a combination of coax and low voltage power cabling. We are seeking a vendor that will utilize existing conduit and install new conduit only where necessary.

The storage for the camera system will be able to retain video for thirteen (13) months; 100% resolution for up to 60 days, decreasing quality to 40% (10 frames per second), for the remainder of the duration. The vendor selected will have to install the cameras in the designated locations, provide the necessary servers and software and terminate in the Control Rooms of each respective facility. The vendor shall work with the provider of our touch screen control boards, Integrated Security Controls (ISC), to integrate the camera views into the touch screen control boards. In addition, the system shall be set up on a Virtual Private Network (VPN) for secure off site administrative viewing.

The vendor will be responsible for removal and destruction of all old wiring/coax, removal and destruction of all cameras, camera domes and connectors.

The Successful Proposer shall provide Systems solution to address the RFP document. As an overview, the scope of work includes, but is not limited to:

1. Removal of all existing cameras located in and around the Lassen County Sheriff's Jail and Juvenile Hall.
2. Removal of all unnecessary cabling/wiring in existing conduit.
3. Installation of 65 IP 3 MP or better cameras at the County Jail and 17 at Juvenile Hall. These cameras will vary from wide/tele lens, infrared capabilities, outdoor rated, encased in tamper proof domes, several with ability for Pan/Tilt/Zoom, plus appropriate mounting hardware/brackets specific to the camera type/location being installed.
4. Providing necessary Type EMT conduit where needed, complying with all local, state and federal regulations, California regulations Title 15 Division 1 and Title 24.
5. Installing necessary software and hardware for remote access via secure Virtual Private Network.
6. Installing a rack air conditioning unit on existing rack in the Lassen County Jail Central Control; Lassen County Sheriff will be responsible for exhaust of A/C.
7. Provide and install two (2) 32" high definition monitors in three different locations within the Jail; Central Control (2) and CCF Control (2). Provide and install (2) 32" high grade monitors in the Lassen County Juvenile Hall. Monitors shall each be attached by individually adjusting fully articulating monitor mounts (compatible with Winsted desk mounts) for viewing on existing desks in each location.
8. Provide and install necessary servers and software to allow retention of camera recording for all cameras for a thirteen (13) month duration. 60 days of video shall be retained at full resolution. The remaining 305 days shall be retained at 10 frames per second (40%).
9. Provide and install joystick controllers for PTZ cameras in; Central Control (2), CCF Control and Juvenile Hall.
10. Provide and install a locking wall mount rack for termination of cameras from SHU and Intake areas.
11. Provide and install (3) 48 port Gigabit Layer 3 network switches with 10GB transceivers (Central Control, CCF Control and Property).
12. Provide and install 10 GB fiber installation in all necessary locations, utilizing existing conduit where applicable.
13. Provide and install all security fasteners and compression connectors for all conduit.

14. All camera and server lines shall terminate as to be fully compatible of integration with the Lassen County Jail and Juvenile Hall Control Board provider software, Integrated Security Controls. Fully compatible integration is defined as:
 - A. Cameras must be viewable through the ISC control systems.
 - B. Cameras must function in conjunction with ISV controls for automatic calling and zooming to specific locations based upon user defined “call-up” signals generated from doors and intercoms.
15. Vendors shall be responsible for working with Integrated Security Controls to integrate camera views into the Lassen County Jail’s and Juvenile Hall touchscreen control system.
16. Provide and install necessary software/hardware for ability to view both Juvenile Hall and Lassen County Jail cameras by secure administration rights.
17. Maintaining all existing security equipment operational and functional from the time the contract is awarded, throughout the installation of upgrades for all hardware and software components associated with this RFP, including providing manufacture’s latest version of software and/or firmware associated with this project.
18. Warranty on all equipment and systems for a period of two (2) years commencing with each phase of Beneficial Completion. The warranty shall cover all costs for WARRANTY SERVICES, including parts, labor, prompt field service, pick-up and transportation.
19. In addition to the warranty requirements, the scope of work includes the successful offer or to provide remote interface for troubleshooting and maintenance that the owner/user will activate and de-activate to ensure that un-authorized remote access to the security control system does not occur.
20. Providing extended Maintenance Service beyond the required 2 year warranty period on a time and material basis for each of the systems.

Section IIa –Descriptions

- Each “IP Camera” discussed in the project detail is required to be;
 - Minimum of 3 megapixel, QXGA or better,
 - Capable of progressive scan,
 - Encoding capability of H.265 or better
- “Conduit” shall be Type EMT grade and will include all fasteners, connectors and be compliant with all local, state and federal laws for the purpose of installation in a type II Local Detention Facility.
- “Winsted Arm” Although this does not have to be a “Winsted” brand, the arm used to support monitors must be compatible with the existing “Winsted” mounting hardware.

- “Rack Air Conditioner” Vender should provide options for cooling the server tower including, but not limited to; integrated Rack A/C unit or stand-alone unit with piping to rack server or other option(s) for cooling, (*specific only to Lassen County Jail*).
- All computers / servers / etc must be additionally equipped with UPS power with 30 minutes of capacity for each system component supported.

Section III PROJECT DETAIL

The provider shall be the sole supplier of all necessary equipment and labor to remove current cameras and install new cameras in the Lassen County Jail and Juvenile Hall and, as such, shall have the responsibility to completely remove the old cameras, cabling, mounting hardware, conduit and retrofit new cameras into places as indicated in this RFP. When a bidder is selected, standard Lassen County professional services agreement will be developed to address the scope of work to be provided. The final contract will include all of the following points as part of the scope of work. As such, Proposals must address each of the following that will be used in the scope of work:

Phase I – County Jail

1. Removal of all existing cameras located in and around the Lassen County Jail and Lassen County Juvenile Hall.
2. Removal of all unnecessary cabling/wiring in existing conduit.
3. Installation of 65 cameras at the Sheriff’s Jail;
 - (6) Wide dynamic view, outdoor rated, vandal resistant and infrared or lightcatcher technology.
 - (3) outdoor rated, vandal resistant, infrared and capable of pan/tilt/zoom.
 - (2) capable of pan/tilt/zoom
 - (43) wide dynamic view
 - (9) standard lens
 - (2) wide dynamic, outdoor rated

ALL NECESSARY MOUNTING HARDWARE AND BRACKETS SPECIFIC TO CAMERA TYPE AND LOCATION BEING INSTALLED.

Cameras included are defined in the Section IIa: DESCRIPTIONS

4. Include all enterprise licensing for cameras, including recurring yearly licensing subscription (if applicable).
5. Cameras shall be IP type, 3.0 megapixel or better dome style and include necessary non-renewable licensing, (no recurring yearly license subscription). They shall include a video

management system.

6. Provide and install tamper proof dome style housing for each stationary camera.
7. Provide and install (9) correctional grade corner mount camera housings for mounting in inmate housing units.
8. Provide and install necessary software/hardware for remote access via secure Virtual Private Network.
9. Provide and install locking wall mount rack for termination of cameras from Special Housing Unit and Intake areas.
10. Providing necessary Type EMT conduit where needed, complying with all local, state and federal regulations, California regulations Title 15 Division 1 and Title 24.
11. All Servers shall be installed in the existing rack in Central Control.
12. Provide and install a rack air conditioning unit on existing rack in Central Control; Lassen County Jail will be responsible for exhaust of A/C.
13. Provide and install (2) 32" high grade monitors in each location; Central Control station #1, Central Control station #2, CCF Control. Monitors shall each be attached by Winsted (or compatible) fully adjustable individually articulating mounting arms for viewing on existing desks in each location.
14. Provide and install necessary servers and software to allow retention of camera recording for all cameras thirteen (13) months. 60 days of video shall be retained at full resolution. The remaining 305 days shall be retained at 10 frames per second (40%).
15. Provide and install joystick controllers for PTZ cameras in Central Control station #1, Central Control station #2, CCF Control.
16. Provide and install (3) 48 port Gigabit Layer 3 network switches with 10GB transceivers (Central Control, CCF Control and Property).
17. Provide and install 10 GB fiber installation between CCF and Central Control as well as Central Control to property, utilizing existing conduit where applicable.
18. Provide and install all security fasteners and compression connectors for all conduit.
19. Ability to install media converter where replacement of coax cable is not possible.
20. All camera and server lines shall terminate as to be capable of integration with the Lassen County Jail's Control System provider software (Integrated Security Controls).

21. Provide and install necessary software/hardware for ability to view both Juvenile Hall and Lassen County Jail cameras by secure administration rights.
22. Provide necessary training to all staff in the operation of video monitoring and playback as well as use of the PTZ stations. Provide training to specified staff in the ability to retrieve video in storage.
23. Maintaining all existing security equipment operational and functional from the time the contract is awarded, throughout the installation of upgrades for all hardware and software components associated with this RFP Including providing manufacture's latest version of software and/or firmware associated with this project.
24. Warranty on all equipment and systems for a period of two (2) years commencing with each phase of Beneficial Completion. The warranty shall cover all costs for WARRANTY SERVICES, including parts, labor, prompt field service, pick-up and transportation.
25. In addition to the warranty requirements, the scope of work includes the offer to provide remote interface for troubleshooting and maintenance that the owner/user will activate and de-activate to ensure that un-authorized remote access to the security control system does not occur.
 1. Providing extended Maintenance Service beyond the required 2 year warranty period on a time and material basis for each of the systems. Furnish and install 65 3 MP existing cameras in the county jail. The current inventory of infrastructure controlled by existing systems is included in appendix B.
 2. Furnish and install new PLC equipment where necessary.
 3. Connect and create an interface between the Lassen County Jail and the Juvenile Hall camera system. The interface must allow for access by specific security rights for each agency to view the others cameras.
 4. All work will be completed with an emphasis on maintaining normal jail operations throughout the transition. Accordingly, contractors will be permitted (and likely required) to work at any hour of the day or night to maximize work time during hours when inmate activity is minimal.

Phase II – Juvenile Hall

1. Removal of all existing cameras located in and around the Lassen County Juvenile Hall.
2. Removal of all cabling/wiring in existing conduit.

3. Installation of 17 cameras at the Juvenile Hall;
 - (2) Wide dynamic view, outdoor rated, vandal resistant and infrared or lightcatcher technology.
 - (2) outdoor rated, vandal resistant, infrared and capable of pan/tilt/zoom.
 - (9) wide dynamic view
 - (4) wide dynamic, outdoor rated

(Cameras included are defined in the Section IIa: DESCRIPTIONS)

4. Include all enterprise licensing for cameras, including recurring yearly licensing subscription (if applicable).
5. Cameras shall be IP type, 3.0 megapixel or better dome style and include necessary non-renewable licensing, (no recurring yearly license subscription). They shall include a video management system.
6. Provide and install tamper proof dome style housing for each stationary camera.
7. Provide and install (3) correctional grade corner mount camera housings for mounting in inmate housing units.
8. Provide and install necessary software/hardware for remote access via secure Virtual Private Network.
9. Providing necessary Type EMT conduit where needed, complying with all local, state and federal regulations, California regulations Title 15 Division 1 and Title 24.
10. All Servers shall be installed in the existing rack in Central Control.
11. Provide and install (2) 32" high grade monitors in Juvenile Hall Control . Monitors shall each be attached by Winsted arms for viewing on existing desks in each location.
12. Provide and install necessary servers and software to allow retention of camera recording for all cameras up to one year. 60 days of video shall be retained at full resolution. The remaining 305 days shall be retained at 10 frames per second (40%).

13. Provide and install joystick controllers for PTZ cameras in Juvenile Hall Control.
14. Provide and install (1) 48 port Gigabit Layer 3 network switches with 10GB transceivers (JDF Control).
15. Provide and install all security fasteners and compression connectors for all conduit.
16. Ability to install media converter where replacement of coax cable is not possible.
17. All camera and server lines shall terminate as to be capable of integration with the LC Juvenile Hall Control Board provider software, Integrated Control Systems.
18. Provide and install necessary software/hardware for ability to view both Juvenile Hall and LC Jail cameras by secure administration rights.
19. Provide necessary training to all staff in the operation of video monitoring and playback as well as use of the PTZ stations. Provide training to specified staff in the ability to retrieve video in storage.
20. Maintaining all existing security equipment operational and functional from the time the contract is awarded, throughout the installation of upgrades for all hardware and software components associated with this RFP including providing manufacture's latest version of software and/or firmware associated with this project.
21. Warranty on all equipment and systems for a period of two (2) years commencing with each phase of Beneficial Completion. The warranty shall cover all costs for WARRANTY SERVICES, including parts, labor, prompt field service, pick-up and transportation.

In addition to the warranty requirements, the scope of work includes the successful offer to provide remote interface for troubleshooting and maintenance that the owner/user will activate and de-activate to ensure that un-authorized remote access to the security control system does not occur.

A. Providing extended Maintenance Service beyond the required 2 year warranty period on a time and material basis for each of the systems. Furnish and install 17 3 MP cameras in the Juvenile Hall. The new touch screens will control all doors, intercoms, lights, televisions, and gates throughout the facility. The current inventory of infrastructure controlled by existing systems is included in appendix B.

B. . Furnish and install new PLC equipment where necessary.

C. Connect and create an interface between the Lassen County Jail and the Juvenile Hall camera system. The interface must allow for access by specific security rights for each agency to view the others cameras.

D. All work will be completed with an emphasis on maintaining normal Juvenile Hall operations throughout the transition. Accordingly, contractors will be permitted (and likely required) to work at any hour of the day or night to maximize work time during hours when inmate activity is minimal.

Section IIIa. Optional Bid Items

Vendor is allowed to include optional items recommended in the proposal. These items should be itemized and included as “OPTIONAL PROPOSAL” as an appendix to vendors original proposal, not included in the primary scope of work.

Section IIIb – General Terms

Once a vendor is selected, the county will prepare a formal contract for services with the successful vendor. At that point, all the terms discussed in the project overview (section II) and the project detail (section III) will be formalized into a scope of work. In addition to all those requirements, vendors will also have to meet the following terms:

- Performance and Payment bonds are required.
- The Contractor shall comply with Labor Code Sections 1770 through 1780, inclusive. Pursuant to Section 1773 of the Labor Code, the general prevailing wage rates in the county in which the work is to be done have been determined by the Director of the California Department of Industrial Relations. These wage rates are available at the Lassen county Public Works Office, 707 Nevada Street, Suite 4, Susanville, California.

Section IV. CONTRACTOR EXPERIENCE

This portion of the proposal submission must address each of the items listed below:

Introduction

(1) Company Profile:

(a) Date organized to provide closed circuit camera systems.

- (b) Corporate Experience:
 - Number of years doing business
 - Number of years providing services in California
 - Location(s) of current camera systems in use by other County Jails, City Jails or Detention facilities.

Closed Circuit Camera experience with retrofits, upgrades, replacements in other local or state detention facilities.

(2) Describe 5 Current Customers:

- (a) Client
- (b) Date of original contract
- (c) Type/size
- (d) Name of facility
- (e) Contact person, phone number and address

(3) Identify the two (2) most recently awarded “retrofit” contracts to remove and replace, and/or augment camera systems in a detention facility: including the specific custody facility.

Identify the two (2) most recently awarded new installation contracts to install closed circuit systems in a detention facility.

(4) Legal:

- (a) Description and disposition of any and all civil litigation involving the company, contractors and/or subcontractors pending or actual in any form, including all instances where your organization was named a defendant and/or indemnified or defended an entity or whom your organization furnished control systems during the past five years.

(5) Portfolio listing contact information of references for vetting purposes. Specify at least 3 references that are different from the most recent contracts listed in item 3, above

SECTION IV. MANAGEMENT

1. Personnel

In this section respondents shall discuss the following topics:

- (A) Recruitment practices
- (B) Equal employment opportunities

- (C) License/certification, background check requirements

2. Transition Planning

The respondent shall develop and submit an in-depth transition plan to include a timeline for removal and replacement of the Jail and Juvenile Hall camera systems leading to integration with the Integrated Security Control's control system. The timeline must include each step of the process and the estimated time required from the time the contractor and county agree to contract terms until the project is complete and the new system is fully operational.

3. Exceptions

In this portion of the proposal respondents shall note any and all exceptions to the requirements and conditions of this RFP taken by the respondent. If exceptions are not noted, the County will assume that the respondent's proposal submission meets all the requirements and conditions and will be held responsible for same accordingly. All discussion in this section shall fully explain the exception, reference the RFP page number and section number, and propose alternatives if applicable.

4. Service

In this portion of the proposal, respondents shall describe the primary means by which the camera system(s) will be serviced or repaired. Additionally, respondents must identify the actual response time for an authorized service technician to report to either facility in Susanville, CA for those instances where service / repairs cannot be made by remote computer access.

SECTION V. COST

Respondents shall submit a cost proposal that includes the total cost for all hardware, software, licensing, materials, labor, construction, millwork, drawings, blueprints, and every other cost required to perform all the requirements of this RFP. The cost proposal will also specifically identify any potential project related "exclusions" not included in the price proposal.

As the county has yet to determine if there is sufficient funding to execute this entire project at this time, the price proposal for the project must be divided as defined below:

1. The price for phase I and phase II, must be submitted as a stand-alone figure.
2. The cost of any additional options the vendor chooses to quote

Additionally, respondents must include an "hourly rate" provision to account for any unexpected system needs directly related to the camera system upgrade. If there are unanticipated problems with the system that fall outside the scope of the final contract, the respondent will agree to provide the labor required (if within the contractor's typical scope of work) for the hourly rate quoted in this RFP response.

SECTION VI. IDENTIFICATION OF SUBCONTRACTORS

Respondents shall identify all proposed services that will require the use of a subcontractor for the proposed scope of work. For each subcontractor listed, respondents shall indicate (1) what products and/or services are to be supplied by that subcontractor and (2) what percentage of the overall scope of work that subcontractor will perform. Respondents must simply identify the services that will require a sub-contractor, not the particular sub-contractor. Once the RFP is awarded and negotiations begin, the provider will have to specifically identify subcontractors before a contract is approved.

SECTION VII. EVALUATION/SELECTION CRITERIA

Respondents will be evaluated on their responses to the following categories and criterion for selection.

1. Experience – Raw score based upon actual years providing jail camera systems, and specifically; experience with similar projects that include hardware upgrades and integration with control systems.
 - a. Contractor Experience - Service Experience (years the primary contractor or project manager has been providing services requested)
 - b. Firm Experience (years the firm or company has been providing services requested.)
2. Client Satisfaction – Raw Score based upon survey results
3. Management of Firm
 - a. Transition Plan – Raw score based upon total days required to complete project AFTER a final contract is approved by the county and vendor
4. Plan to provide services – Pass / fail. Each vendor proposal will be assessed as to completeness, understanding of project, the vendor's ability to complete the project, and if ALL criteria / conditions of the RFP are met. If a proposal fails to adequately address the proposed scope of work, lacks sufficient detail for county to assess completeness, or does not contain all required elements, the proposal will receive a failing score and be automatically rejected. The following will be evaluated in this section:
 - a. Responsiveness to RFP
 - b. Project overview
 - c. Project detail
 - d. Exceptions to RFP
 - e. Reviewing previous client references

5. Service – What is the response time for an authorized service technician to arrive in Susanville, CA for service calls that can't be rectified via remote computer access
6. Cost – The lowest price will be granted a total of 50 points. Points will be deducted according to the percentage difference between every other vendor and the lowest price vendor.

The County reserves the right to reject any or all proposals.

SECTION VIII. METHOD OF AWARD

The Lassen County Sheriff and Chief Probation Officer will recommend one proposal to the Lassen County Board of Supervisors at a public meeting. The final decision whether or not to award the RFP to any single vendor rests with the Board of Supervisors. If an award is made, such award will be to the respondent whose proposal is determined by the County through an evaluation process to be the most responsive to the requirements specified in the RFP, in the best interest of Lassen County and most technically complete. For purposes of this RFP, "award" is defined as the right to negotiate a contractual relationship with Lassen County for services identified in the RFP. Award does not constitute an acceptance of a contract offer. The evaluation and selection process may include a request for additional information or an oral presentation to support the written proposal. The County reserves to itself the right not to award any contract regardless of the outcome of the proposal evaluation process.

While cost will be an important factor, it will not necessarily be the most important. In the event that a contract is executed, it will be with the respondent who in the opinion of the County demonstrates the best ability to fulfill all the requirements of the RFP.

The Agreement to be awarded by the County to the successful contractor is expected to be substantially as presented in response to this RFP.

The final decision will be made by the Lassen County Board of Supervisors on or about the time identified in the section of this RFP titled SCHEDULE OF EVENTS.

MODEL CONTRACT

The firm selected shall be expected to execute a contract with a defined scope of work substantially as shown in "section II overview and section III project detail."

DISCLOSURE OF INFORMATION

All information and materials submitted to the County in response to this RFP may be

reproduced by the County for the purpose of providing copies to authorized County personnel involved in the evaluation of the proposals, but shall be exempt from public inspection under the California Public Records Act until such time as a Contract is executed. Once a Contract is executed, the California Public Records Act limits the County's ability to withhold data relating to proprietary information or trade secrets, as defined by statute. If a Contractor's proposal contains any such proprietary information or trade secret that the Contractor does not want disclosed to the public, subsequent to the execution of the Contract, each sheet of such information SHALL be marked by the Contractor as "proprietary information" or "trade secret." If, after the Contract is executed, a third party requests a copy of any Contractor's proposal and such documents contain material marked "proprietary information" or "trade secret," the County shall withhold that information if it meets the statutory definition of proprietary information or trade secret and the Contractor agrees to defend, indemnify, and hold harmless the County in any subsequent legal action based on its withholding.

LEGAL NOTICE

Notice is hereby given by the County of Lassen that a "Request for Proposal (RFP) for Lassen County Jail Control Systems has been prepared and is available.

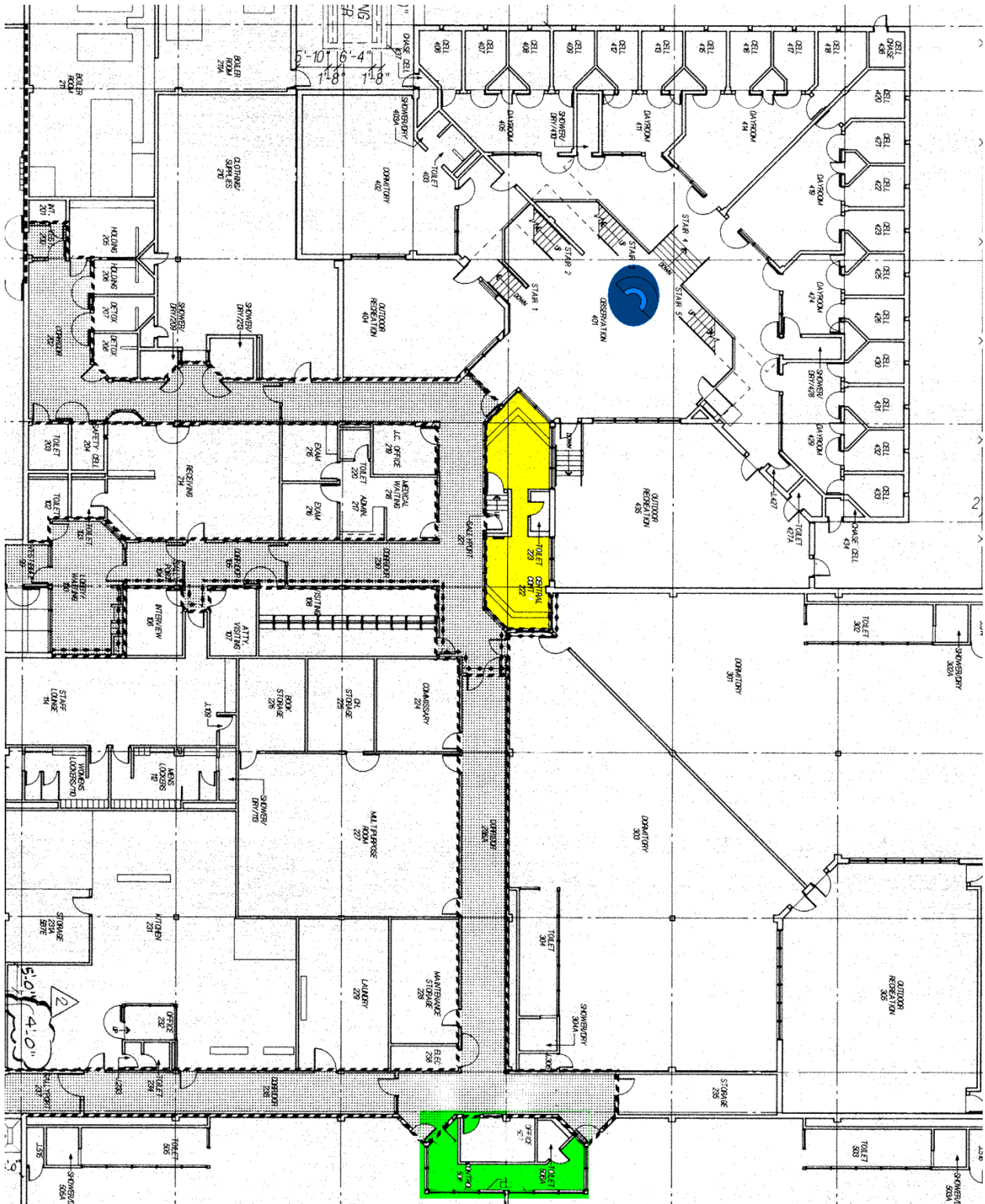
Bid documents may be downloaded from www.lassencounty.org.

Bid documents may be picked up at the Lassen County Administration Building at 221 Roop Street, Susanville, CA 96130 or requested by calling (530) 251-8333.

A pre-proposal conference will be held on **Friday, September 9, 2016 at 11:00 a.m.** at the Lassen County Sheriff's Office, at 1415 Sheriff Cady Lane, Susanville, CA 96130. The purpose of the conference is to tour the facilities and answer questions related to the Request for Proposal. Respondents will have the opportunity to take photographs as necessary of the existing camera's, cabinets, and desks. Respondents should also plan on taking measurements for the replacement of camera systems. Attendance at the pre-proposal conference is mandatory.

Final written proposals are to be delivered to County contacts at the above addresses. Received proposals shall be opened on **Friday, September 30th at 4:00 PM**, at the Lassen County Sheriff's office, 1415 Sheriff Cady Lane, Susanville, CA 96130.

Appendix A - County Jail Schematic



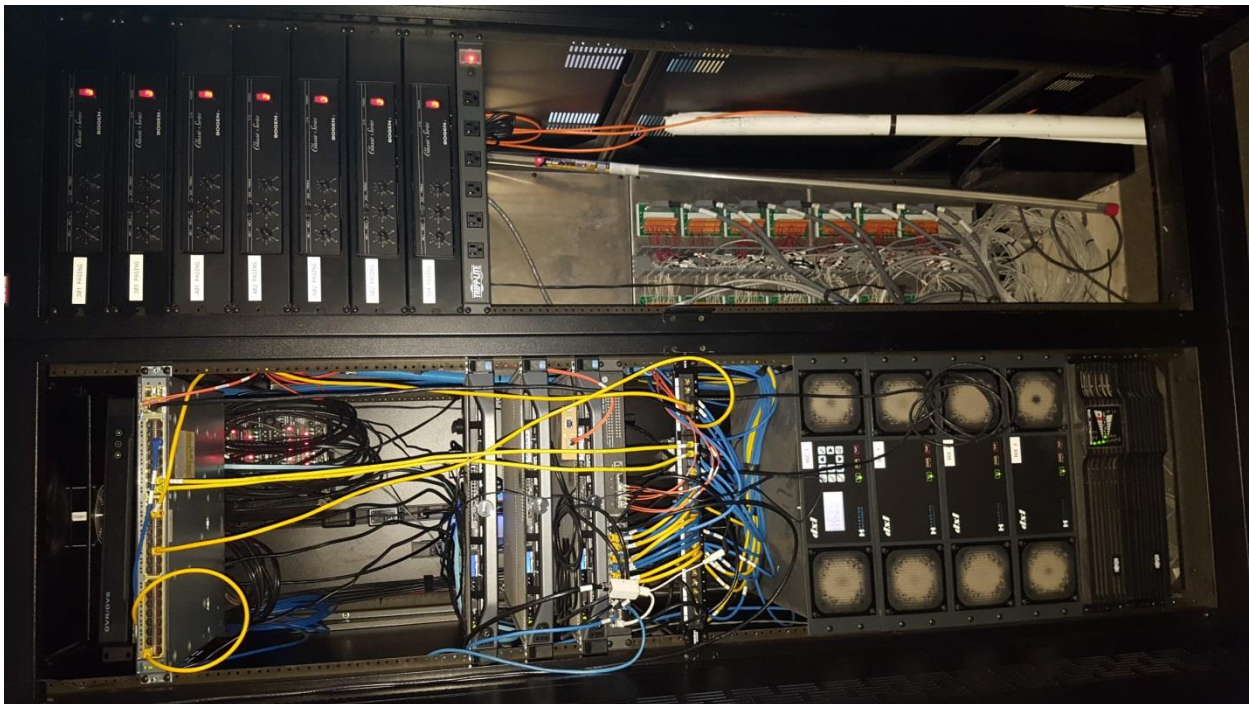
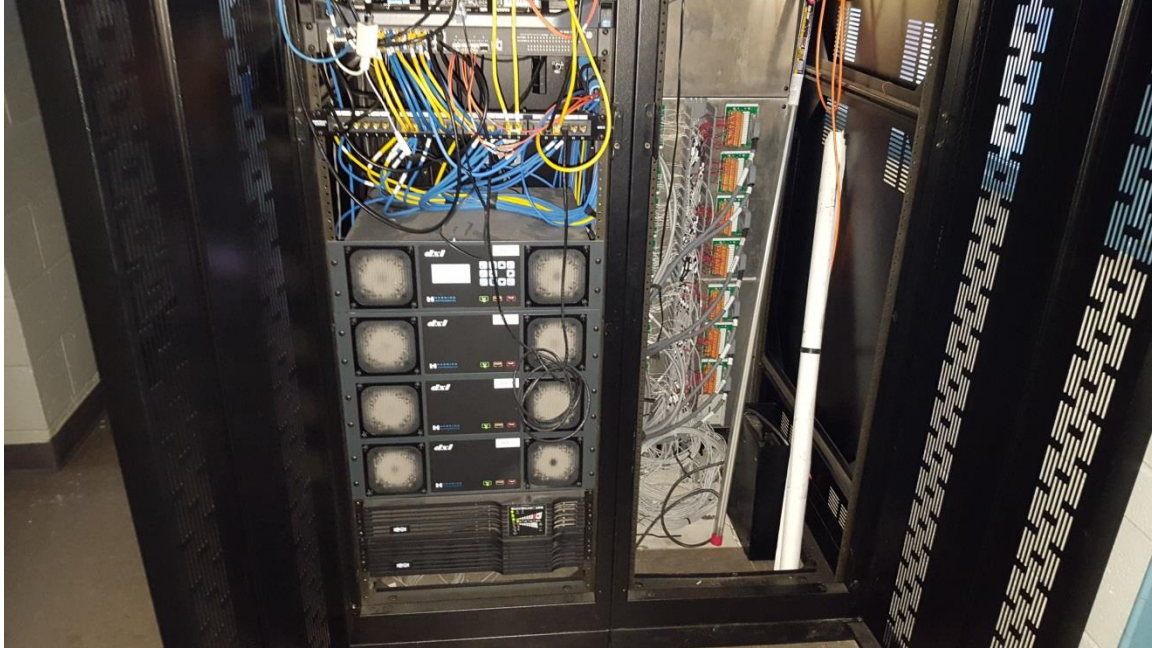
Appendix B – Existing Camera Locations (County Jail)

1. Sally Port (Exterior)
2. Intake
3. Kitchen
4. Foyer
5. Laundry Hallway
6. 237.1 Exit
7. Visiting Hallway
8. Attorney Visiting Hallway
9. 301/303 Dorm Yard (exterior)
10. SHU Yard (exterior)
11. Lt SHU
12. Rt SHU
13. 301
14. 301
15. 303
16. 303
17. 502 Yard (Exterior)
18. 502 Yard (Exterior)
19. 504 Yard (Exterior)
20. 504 Yard (Exterior)
21. 502
22. 502
23. 504
24. 504
25. Property
26. Office Hallway
27. 503 Door
28. 504 Door
29. Classroom
30. Kitchen
31. Motor Pool (Exterior)
32. Laundry
33. Motor Pool (Exterior)
34. Cemetery (Exterior)
35. Dumpster (Exterior)

Appendix C – Photos (Example of Corner Housing)



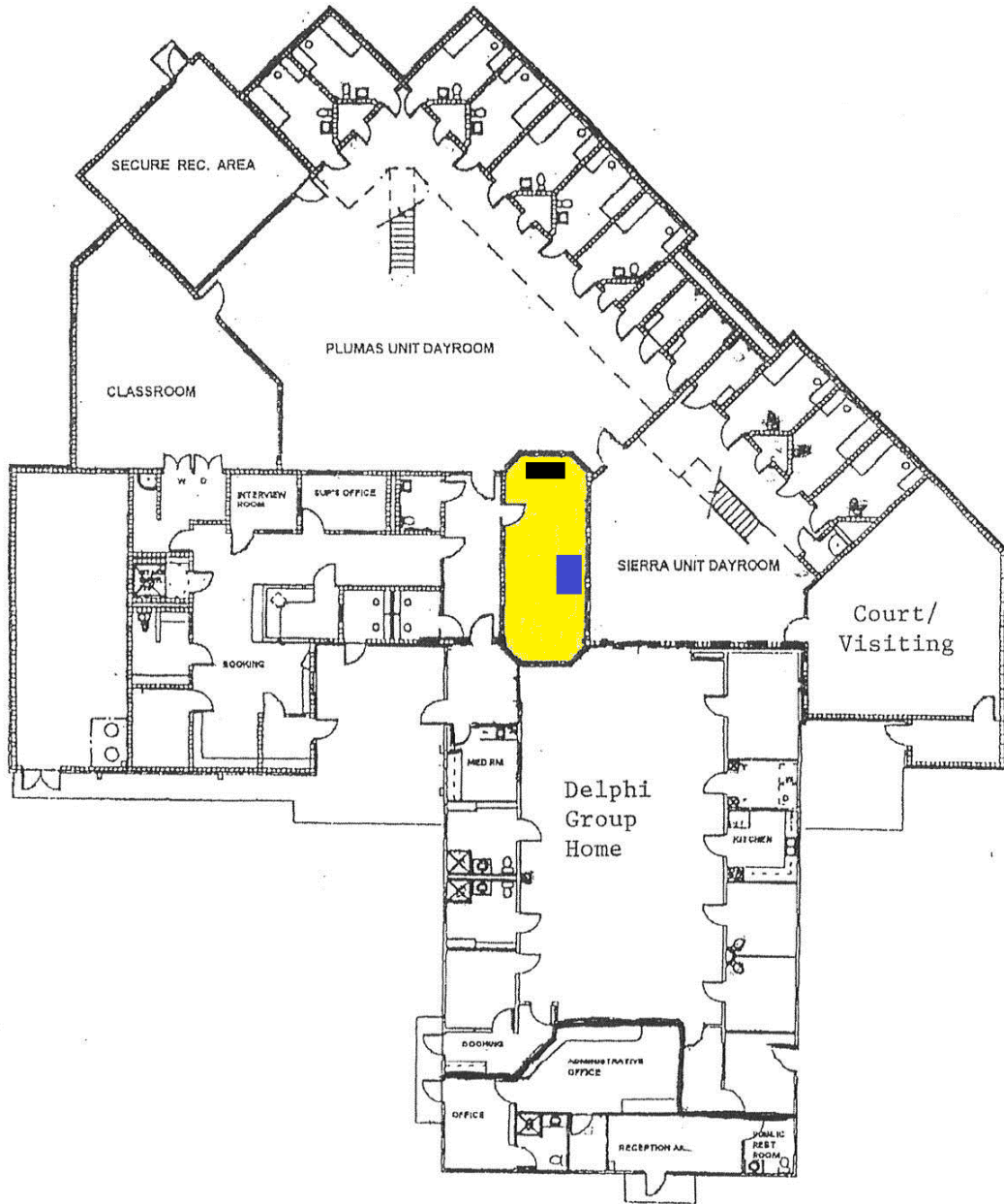
Appendix D – Existing Rack/Space



Appendix E – Conduit to Control



Appendix F – Juvenile Hall Schematic



Appendix G – Juvenile Hall Rack Space

