

**APPLICATION FOR CERTIFIED COPY OF A CONFIDENTIAL MARRIAGE CERTIFICATE**

Effective January 1, 2010, California State Law, Health and Safety Code Section 103526, permits only authorized persons as defined below to receive certified copies of marriage records.

**Note:** If the marriage license was not issued in Lassen County, the Lassen County Clerk will not have the Confidential Marriage Certificate. Please order the marriage certificate from the County Clerk of the county where the license was issued.

- **Fees: \$14 per copy payable to Lassen County Clerk.**
- **You must also provide valid photo identification to the Clerk staff at the time you apply for the copy.**

**CONFIDENTIAL MARRIAGE CERTIFICATE**

To receive a **Certified Copy** I am:

- One of the parties to the confidential marriage
- A party entitled to receive the record as a result of a court order (include a certified copy of the court order with this request)

**Those who are not authorized by law to receive a certified copy of a confidential marriage record will receive a letter confirming the existence of a confidential marriage pursuant to Family Code Section 511(c).**

**DO NOT complete the rest of this form before reading the detailed instructions on Page 2.**

**APPLICANT INFORMATION (PLEASE PRINT OR TYPE)**

Printed Name <b>and Signature</b> of Person Completing Application		Today's Date	Telephone Number – Area Code First (    )	
Address – Number, Street	City		State	ZIP Code
No. of Copies				
Mailing Address, if different from above	City		State	ZIP Code

**NAMES OF BOTH PARTIES TO THE CONFIDENTIAL MARRIAGE (PLEASE PRINT OR TYPE)**

First Name	Middle Name	Last Name as listed on marriage certificate
First Name	Middle Name	Last Name as listed on marriage certificate
Date of Marriage – Month, Day, Year	County Where License was Issued	County of Marriage

**SWORN STATEMENT**

**Required for certified copy of record**

I, \_\_\_\_\_, declare under penalty of perjury under the laws of the State of California,  
(Printed Name)

that I am an authorized person, as defined in California Health and Safety Code Section 103526 (c), and am eligible to receive a certified copy of the Confidential Marriage Certificate of the following individual(s):

Name of Both Parties Listed on the Confidential Marriage Certificate	Your Relationship to the Parties Listed on the Marriage Certificate

**The remaining information must be completed in the presence of County Clerk staff**

Subscribed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_, \_\_\_\_\_.

(Day) (Month) (City) (State)

\_\_\_\_\_  
(Signature of person requesting certified copy)

**INSTRUCTIONS:**

1. Certified copies of confidential marriage certificates are only available to the parties of that confidential marriage. Informational copies are **not** available for confidential marriage certificates.
2. Complete a separate application form for each record of marriage requested.
3. Complete the **Applicant Information** section on the first page of this form and provide your signature where indicated. Provide all the information you have available to identify the record of the registrants. If the information you furnish is incomplete or inaccurate, it may be impossible to locate the record.
4. SWORN STATEMENT:
  - The authorized individual requesting the certified copy must sign the attached Sworn Statement, declaring under penalty of perjury, that they are eligible to receive the certified copy of the marriage record and identify their relationship to the registrant.
  - If the application is being submitted in person at the Clerk's Office, the Sworn Statement **must be signed by you in the presence of the Clerk staff, and your signature does not have to be acknowledged by a Notary Public. You must also provide valid photo identification to the Clerk staff at the time you apply for the copy.**
5. FEE: **Certified Copy Confidential Marriage Certificate \$14.00**

Lassen County Clerk  
220 S. Lassen Street, Suite 5  
Susanville, CA 96130  
(530) 251-8217  
FAX: (530) 257-3480

For Official Use Only

Book/Yr

Page/No.

Certificate #

Date Copy Issued

Photo identification \_\_\_\_\_

Initial of Clerk issuing copy \_\_\_\_\_